

**Londonderry Township Board of Supervisors**  
**REGULAR MEETING**  
**LONDONDERRY TOWNSHIP OFFICE – MEETING ROOM**

December 6, 2021

7:00 p.m.

<http://www.facebook.com/londonderrytownship>  
[www.londonderrypa.org](http://www.londonderrypa.org)

*As a courtesy to everyone, please turn off all cell phones and/or pagers, or adjust these or similar devices so that others cannot hear them. Calls received during a meeting, if answered, should be taken outside of the meeting room. Thank you.*

**Call to Order:** Board Vice Chair, Mr. Kopp called the Board of Supervisors Meeting to order at 7:00 p.m.

**Attendance Role Call:** Ron Kopp, Vice-Chair  
Anna Dale, Member  
Mel Hershey, Member  
Mike Geyer, Member

**Present:** Jeff Burkhart, Code/Zoning Officer  
Monique Dykman, MS4 Specialist  
Andy Brandt, Public Works Director  
Andrew Kenworthy, Engineer  
Mark Stewart, Solicitor

**Absent:** Bart Shellenhamer, Chair  
Steve Letavic, Township Manager  
Sam Risteff, Golf Course Manager  
Les Gilbert, EMS Director

**Attendees:** See attached list for Residents/Guests in attendance

**Citizens Input –**

Steve Wisniewski asked the purpose of constructing 2 walls on Rt 230. Mr. Burkhart and Mr. Kenworthy explained that one wall is a retaining wall and the second is part of the storm water management system.

**Approval of Minutes** – November 16, 2021 Public Hearing and Board of Supervisors Work Session minutes

Mr. Hershey motioned to approve November 16, 2021 Board of Supervisors Public Hearing and Work Session minutes with one correction:

The minutes should reflect Mr. Hershey's motion as "A motion to approve the Dennis Railing Conditional Use Application subject to all conditions agreed to by the applicant." The motion to accept the minutes with the correction was seconded by Ms. Dale.

**Call for Discussion:** None

All in favor. The corrected minutes were approved.

**Manager's Report** – Ron Kopp/Mel Hershey

**Proposed 2022 Township Budget:**

Mr. Kopp asked the Board for a motion to approve the Township 2022 Budget as presented.

Ms. Dale presented the motion to approve the Township 2022 Budget as presented. Mr. Geyer seconded the motion.

Call for discussion: None

All in favor. Motion carried.

**2021 Hamilton & Musser P.C. Audit Arrangement letter:** Mel Hershey

Mr. Hershey explained to the Board that he would be presenting the motion to approve the 2021 Hamilton Musser Audit Engagement letter and to change the proposed agreement deleting the word "estimate" to be replaced by "not to exceed \$13,000" on the first page and the phrase "not to exceed \$13,000" will also be included with the Board Chair's signature. Mr. Geyer seconded the motion to include the discussed changes.

Call for discussion: None

All in favor. Motion carried.

**Treasurer's Report** – Ron Kopp

Mr. Kopp presented to the Board a request for approval to pay the bills as submitted.

**Payment of Invoices:**

<b>FUND</b>	<b>Checks written in November 2021 for Supervisor approval</b>
General Fund	\$ 81,463.83
ME2 Fund	\$ 0.00
Capital Projects Fund	\$ 44,701.37
PennVest Fund	\$ 0.00
Golf Course	\$ 39,162.65
LVFC	\$ 0.00
Debt Services	\$ 12,813.78
Liquid Fuels	\$ 231.07
Escrow	\$ 28,194.07
<b>Total by when written</b>	<b>\$ 206,566.77</b>

Ms. Dale motioned to approve the November bills. Mr. Hershey seconded the motion.

**Call for Discussion:** None

All in favor. Motion carried.

**Zoning/Codes** – Jeff Burkhart

**Review and if appropriate, Conditional approval of the Luis A. Rodriguez and Stephanie D. Watts Lot Add-On plan – 100 Round Top Road, per the latest review from HRG dated November 24, 2021**

Mr. Burkhart asked the Board for a motion to recommend 1). Conditional Approval (with modifications listed) or 2). Denial (due to the listed concerns) of the requested waivers for submission of a Preliminary Plan (Chap 22, Sec 22-304) and for the placing of any additional monumentation (Chap 22, Sec 22-502) for the proposed Lot Add-On Plan for Luis A. Rodriguez and Stephanie D. Watts.

Ms. Dale made the motion to recommend Approval of the requested waivers for submission of a Preliminary Plan (Chap 22, Sec 22-304) and for the placing of any additional monumentation (Chap 22, Sec 22-502) for the proposed Lot Add-On Plan for Luis A. Rodriguez and Stephanie D. Watts. The motion was seconded by Mr. Geyer.

**Call for discussion:** Mr. Burkhart explained that Mr. Rodriguez and Ms. Watts were making the request to build a shed on their property away from their house. Jim Hartman spoke on the behalf of the requestors explained that the location of the proposed shed impacted set-backs. In addition, Mr. Hartman reiterated his understanding that Mr. Rodriguez and Ms. Watts would have 90 days after the motion passed to return to the Board if there were additional changes to the plan.

All in favor. Motion carried.

Mr. Burkhart presented the motion to recommend 1) -Approval (with modifications listed) or 2). Denial (due to the listed concerns) of the requested deferrals for installation of a Curbs and Gutter (Chap 22, Sec 22-506) and for Sidewalks (Chap 22, Sec 22-507) for the proposed Lot Add-On Plan for Luis A. Rodriguez and Stephanie D. Watts. Mr. Hershey made the motion to recommend Conditional Approval. Ms. Dale seconded.

**Call for discussion:** None

All in favor. Motion carried.

Motion to recommend 1). Conditional Approval (with modifications listed) or 2). Denial (due to the listed concerns) of the proposed Lot Add-On Plan for Luis A. Rodriguez and Stephanie D. Watts per the latest review from HRG dated November 24, 2021.

Ms. Dale made the motion to recommend Conditional Approval. Mr. Geyer seconded.

**Call for discussion:** None

All in favor. Motion carried.

**Review and if appropriate, Accept the granting of a Time Extension for the Gerald D. Espenshade & Wilma L. Wenger Subdivision plan – 1850 Schoolhouse Road.**

Mr. Burkhart asked the Board to consider accepting a request for a Time Extension for Subdivision Plan Approval for the property at 1850 Schoolhouse Road. The request is for a continuance to extend the plan review time until the February 7, 2022 BOS meeting. This extension is intended to allow additional time to address any outstanding items and for the processing of the Request for Planning (Module) Exemption through DEP. A copy of the DEP Request for Planning Exemption was attached in the Board of Supervisors meeting packet.

Mr. Geyer made the motion to accept the requested (review) time extension until the February 7, 2022 BOS meeting, based on information as presented to allow additional time for the processing of the Planning Module. Ms. Dale seconded.

**Call for discussion:** None

All in favor. Motion carried.

**Review and if appropriate, Accept the granting of a Time Extension for the Dennis Railing Land Development Plan – 4818 E. Harrisburg Pike.**

Mr. Burkhart asked the Board to consider accepting a request for a Time Extension for Land Development Plan Approval for the property at 4818 E. Harrisburg Pike. The request is for a continuance to extend the plan review time until January 31, 2022. This extension is intended to allow additional time to address any outstanding items and for the processing/review of the Land Development Plan.

Mr. Hershey presented the motion to approve the requested (review) time extension until January 31, 2022, based on information as presented to allow additional time for the processing of the Land Development Plan. The motion was seconded by Mr. Geyer.

**Call for discussion:** None

All in favor. Motion carried.

**MS-4 Environmental Department – Monique Dykman**

**Progress Report for Environmental MS4 Department December**

- Completed Private BMP inspections for all known Private BMPs in the Township, since 2003.
- Working to compile a list of newly added BMPs, to then inspect in the Spring.
- Had a good maintenance discussion to set roles and expectations between LandStudies, HRG, Lancaster Conservancy and Mount Joy. Including creating a land management plan for the upland portion of the properties, not in the restoration bounds.
- Beginning to look into new grant program - SRBC Drought Resilience Consumptive Use Grant. Looks very promising.
- Beginning to make successful C3RP connections with priority Londonderry Farmers.
- Londonderry Township
- Completed Outfall Inspections – and vacuuming.

**Public Works Report – Andy Brandt**

**Progress Report for Public Works Department 10-24 to 11-20-21**

- Weekly: truck & equipment pm checks Mow: Braeburn Park, Swatara Creek Rd properties  
Toolbox Safety Talks
- Bi-weekly: road checks
- Completed crack sealing in Londonderry Twp.
- Met w/HRG about the Londonderry Estates sanitary sewer installation
- Worked on utility truck
- Removed low hanging limbs & downed trees from various roads
- Took new truck to Lancaster Truck Bodies for rework items

- Inspected inlets & outfalls w/Monique
- Met w/HRG & residents to discuss drainage issues on Foxianna Rd
- Met w/contractor about snow plowing
- 1 man worked on golf course
- Cleaned office & bathrooms @ PWB
- Took delivery of road salt (all bins are full)
- Placed salt gear on trucks
- Installed/replaced street signs
- Cold patched pot holes
- Extended storm pipe on Brinser Rd across from Hickory Ln
- Installed pipe bollard on Newberry Rd @ new fire hydrant
- Mowed roadsides
- Met w/LTAP rep to do speed study on Newberry Rd
- Checked leaf vac
- Installed snow fence along Schoolhouse Rd
- Drained water lines in Sunset Park
- Worked in Sunset Park
- Replaced bearing on flail mower

#### **Monthly Planner**

- Roadside mowing
- Tree trimming
- Vac leaves from gutters
- Vac debris from inlets & storm pipes
- Winter road maintenance

#### **Permits issued:**

- 1 new driveway permit \$45.00
- 2 H.O.P \$222.32

#### **Visually impaired caution sign request**

Mr. Brandt asked the Board as a result of a Resident's request, for a motion to install Visually Impaired/Blind Child signs at 1462 Zion Rd.

Mr. Hershey made the motion to approve/deny installation of Visually Impaired/Blind Child signs at 1462 Zion Rd. In addition, Mr. Hershey added a request for Mr. Brandt to perform a speed study to possibly lower the speed limit on Zion Rd. Ms. Dale seconded.

**Call for discussion:** None

All in favor. Motion carried.

**Sale of the 2007 Ford F-550 Dump Truck**

Mr. Brandt asked the Board for a motion to approve or deny the sale of the 2007 Ford F-550 Dump Truck for a bid \$11,400.

Ms. Dale made the motion to accept the bid of the 2007 Ford F-550 Dump Truck for \$11,400. Mr. Geyer seconded the motion.

**Call for discussion:** None

All in favor. Motion carried.

**Sale of the 2002 Carmate Cargo Trailer**

Mr. Brandt asked the Board for a motion to accept the bid of \$4,400 for the sale of the 2002 Carmate Cargo Trailer.

Mr. Hershey made the motion to accept the bid of \$4,400 for the sale of the 2002 Carmate Cargo Trailer. The motion was seconded by Ms. Dale.

**Call for discussion:** None

All in favor. Motion carried.

**Golf Course and Bar & Grill Report** - Sam Risteff

November 2021's financial overview was emailed to the Board of Supervisors on Tuesday, December 7, 2021.

**Engineer's Report** – Andrew Kenworthy

**Lauffer Road Bridge**

Mr. Kenworthy informed the Board that the Lauffer Road Bridge was continuing on schedule.

**Swatara Creek Road Rehabilitation**

Mr. Kenworthy attended a meeting with the Dauphin County Gaming Board to present a request for \$150,000 for the Swatara Creek Road rehabilitation project. The decision on this request will be made around February, 2022.

**Londonderry Estates Sewer**

Mr. Kenworthy informed the Board that the construction of the sewer lines for the Londonderry Estates

Has begun and is on schedule. Mr. Kopp asked if there had been any official notices sent to residents yet. Mr. Kenworthy stated that no official notices will be going out until the line is installed and ready to be connected to.

**Solicitor's Report** – Mark Stewart

**Assessment Appeal of the Exelon Generation Company, LLC (2020-CV-11634 TX):**

Mr. Stewart asked the Board for a motion to re-ratify the amended agreement with Exelon Corporation on their tax assessment appeal. Subsequent to the approved agreement, the taxing bodies and Exelon Generation Company amended the agreement that the tax value of the property will be changed to zero from 2021 until 2025.

Mr. Geyer made the motion to ratify the execution of the stipulation and settlement agreement with Exelon Corporation. Mr. Geyer made the motion. Ms. Dale seconded.

**Call for discussion:** None

All in favor. Motion carried.

**EMA Report** – Mel Hershey

Mr. Hershey reported that Brian Marchuck, on behalf of the Township, has submitted a grant request to FEMA/PEMA for damages caused by Hurricane Ida. The funds have been approved, but due to a significant backlog, Mr. Marchuck and Mr. Brandt will meet with FEMA representatives to do the final inspections in the future.

**New Business:** None

**Old Business:**

**Zoning Hearing Board member**

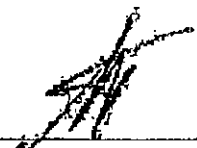
Ms. Ruth Jilka will be invited to join the Zoning Hearing Board to attend the January 3, 2022 Board Re-organization meeting.

**Executive Session**

The Board of Supervisors entered into Executive Session at 8:09 p.m. Prior to the close of the Regular meeting.

**Adjournment**

Mr. Geyer moved to adjourn the meeting. Seconded by Mr. Hershey. All in favor. Meeting adjourned at 8:54 p.m.

  
\_\_\_\_\_  
Steve Letavic, Secretary/fr